Mid/Large Group (51+ employees):
P.O. Box 629014
El Dorado Hills, CA 95762-9014
Fax: (916) 350-8800

Small Group (2 to 50 employees):
P.O. Box 3008
Lodi, CA 95241-1912
Fax: (209) 367-6475
☐ Check here if group size is 2-19

blue of california

For Employer Use - Please use to terminate an employee or at open enrollment if just a plan change. Then email or fax to Wayco (john@wayco.com) Thank you!

Employee change/cancellation transmittal

Please retain confirmation of your faxed copy for your records.

Group Name: _____

Group name:		Group number:										Bill unit (if applicable):			Period(from/to):	
Employee name	Subscriber number	Medical		Dental		Group Life		Vision		ABHP		Cancel all benefits	Last day worked	Reason for cancellation	Trans to Grp No (If applicable– include bill unit)	Effective date
		Cancel	Add	Cancel	Add	Cancel	Add	Cancel	Add	Cancel	Add					

*Available to Mid/Large groups only.

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