

Steps To Enroll in the Medical/Dental/Life Benefits at LoBue Laser & Eye Medical Center

- Step 1 | Fill out the New Hire Enrollment Quote Request Form. Give it to Joanna. She will email to John, our benefits advisor at Wayco Insurance Services. He will create a personalized worksheet of all the options based on your info and then email back to Joanna.
- Step 2 | Joanna gives you the worksheets and then you decide which plans you wish to enroll in. If you choose to not elect a Medical or Dental plan, you need to complete and sign the waivers. The Life Insurance coverage always needs to be filled out. Dr. LoBue provides the life insurance at no cost to employees.

If you have any trouble understanding the forms or have other questions on benefits, please contact John Wayland at Wayco Insurance Services and he'll be happy to help you. His email is john@wayco.com and his phone number is 951.699.6000 Ext 10. **Also please see the attached Benefits Resource Center flyer.**

These forms are time sensitive and should be turned in before your potential effective date.

You are eligible to enroll with an effective date of _____.

Thank you, Joanna